

SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

30th July 2024

Report of the Chief Executive

Report Title: SWWCJC Private Sector Advisory Board (PSAB)
 Recruitment for additional Advisors (Update)

Purpose of Report	For Information Only To update Members of the South West Wales Corporate Joint Committee (SWWCJC) on the status to recruit additional advisors to form the Private Sector Advisory Board (PSAB) to the SWWCJC.
Recommendation(s)	In accordance with the recommendations approved at the SWWCJC held on 11 th October 2022, the Chief Executive under delegated authority executes the recruitment process commencing from 8 th July 2024 with desire to appoint additional advisors to ensure a full cohort of up to twelve advisors. A report will present the full list of advisors to the SWWCJC at the meeting scheduled for 12 th September 2024 seeking approval to appoint.
Report Author	Will Bramble Will Bramble, Corporate Joint Committee Chief Executive & Kristy Tillman
Finance Officer	Chris Moore
Legal Officer	Craig Griffiths



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1. Introduction / Background:

- 1.1 In accordance with Part 5 of the Local Government and Elections (Wales) Act 2021 (“the Act”) provides for the establishment, through regulations, of Corporate Joint Committees (CJCs) This can be achieved through two potential routes: at the instigation of two or more principal councils; and at the instigation of Welsh Ministers, but only in relation to certain functions or functional areas which are specified on the face of the Act.
- 1.2 The Corporate Joint Committee (CJC) can also choose to include additional parties which are described as Co-opted partners and/or advisors.
- 1.3 In accordance with Regulation 9(4) of the South West Wales Corporate Joint Committee Regulations 2021 (‘the 2021 SWWCJC Regulations) the co-opted members are appointed by the CJC and their responsibilities/voting rights will be specified in a written notice, which will again be agreed by the CJC.
- 1.4 A report was approved at CJC on 11th October 2022 granting the appointment of co-opted members in a non-voting capacity, together with delegated authority to the Chief Executive to undertake a recruitment exercise to appoint additional members of the Advisory Board in respect of the statutory functions of the CJC.
- 1.5 Advisors approved for appointment at CJC on 11th October 2022 are shown within Table 1.

1.6 Table 1.

Name	Organisation	Specialism
Chris Foxall	River Simple	Manufacturing – Hydrogen Powered Fuel Cell Electric Vehicles
Ed Tomp	Valero	Manufacturing – Energy Sector
Amanda Davies	Pobl	Housing
James Davies	Industry Wales	Car Manufacturing
Nigel Short	Penderyn Distillery / Scarlets	Alcohol Manufacturing, housing development
Simon Holt	Retired Health Specialist	Health
Lucy Cohen	Mazuma	Finance and Small Business Support
Paul Greenwood	Teddington Engineered Solutions	Skills Specialist Advisor



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1.7 Amanda Davies (Pobl) and Paul Greenwood (Teddington Engineered Solutions) have since resigned.

2. Recruitment:

- 2.1 An advert seeking additional advisors will be published on www.cjcsouthwest.wales from 8th July 2024 for two weeks.
- 2.2 Communications will also be published from 8th July 2024 and shared by partners. Social media platforms to include LinkedIn will be utilised to promote the campaign.
- 2.3 Interested parties who have either expressed an interest or active within the region providing specialist services / expertise in sectors including transport, planning, land use, energy, business and the economy.
- 2.4 Current Advisors (Six) will be advised of the recruitment, however, there is no requirement that the need to reapply.
- 2.5 The aim is to appoint up to an additional six advisors, who will form a cohort of twelve advisors of Private Sector Advisory Board (PSAB) (inclusive of the six current advisors referred to within items 1.5 and 1.6 of this report).
- 2.6 The closing date is 22nd July 2024 (11.59pm).
- 2.7 Queries and Submissions are to be directed to the Head of Policy and Business Administration Ms Kristy Tillman via Kristy.Tillman@swansea.gov.uk .
- 2.8 Shortlisting will take place late July 2024.
- 2.9 Interviews will be arranged mid-August 2024.
- 2.10 Appointments will be confirmed at the South West Wales Corporate Joint Committee (SWWCJC) on 12th September 2024.



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3. Timescales:

Recruitment Activity	Date
Advertise	8 th - 22 nd July 2024
Submission Date	22 nd July 2024 (11.59pm)
Shortlisting	Late July 2024
SWWCJC Programme Board and Steering Group – Finalise Shortlist	5 th August 2024
Overview and Scrutiny Subcommittee	3 rd September 2024
South West Wales Corporate Joint Committee (SWWCJC) – Recommendation - Appointments	12 th September 2024

4. Financial Impacts:

4.1 Appointed advisors and co-optees would be non-remunerated posts but would be able to claim expenses such as travelling expenses, which are within the CJC budget. It is anticipated that the majority of such meetings will take place virtually.

5. Integrated Impact Assessment:

5.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.



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- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

5.2 In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members.

5.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

- (a) *The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;*
- (b) *The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,*
- and*
- (c) *The achievement of the [Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:



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The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective(s) as outlined below for ease of reference:

Well-being Objective 1

"To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations."

Well-Being Objective 2

"To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban)."

Well-Being Objective 3

"To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations."

6. Workforce Impacts:

6.1 There are no impacts associated with the workforce.

7. Legal Impacts:

7.1 The Corporate Joint Committees Statutory Guidance references that in order to fulfil their responsibilities and duties effectively, CJCs will need to, and be expected to, actively involve others in their work. It will be important that each CJC creates an inclusive and collaborative culture to ensure a wider perspective and approach to its work. Each CJC will wish to give thought to how this can best be achieved taking into account its own unique circumstances.



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8. Risk Management Impacts:

8.1 Failure to ensure a diverse and representative group of advisers would mean the SWWCJC will not be able to consider the range of views such organisations could bring to the functions the CJC are required to undertake.

9. Consultation:

9.1 There is no requirement for external consultation on this report.

10. Reasons for Proposed Decision:

10.1 To ensure the SWWCJC can actively involve private sector specialists in their work programme.

11. Implementation of Decision:

11.1 For Information Only – Update on Recruitment Process accordance with the recommendations approved at SWWCJC on 11th October 2022.

11.2 Appointments will be recommended to the SWWCJC on 12th September 2024

12. Appendices:

Appendix 1 Bilingual – PSAB Advertisement
Appendix 2 Welsh – PSAB Expression of Interest (Eoi) Form
Appendix 3 English - PSAB Expression of Interest (Eoi) Form
Appendix 4 Welsh - PSAB Specification Document
Appendix 5 English - PSAB Specification Document
Appendix 6 Welsh - PSAB Terms of Reference
Appendix 7 English – PSAB Terms of Reference

13. List of Background Papers:

SWWCJC 11th October 2022

Agenda item 6. Appointment of Advisors

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 11th October, 2022, 10.30 am: NPT CBC](#)

SWWCJC 23rd May 2024

Agenda Item 5. Reconstitution of the South West Wales Corporate Joint Committee

[Agenda for South West Wales Corporate Joint Committee on Thursday, 23rd May, 2024, 10.00 am: NPT CBC](#)



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